

**Town of Menasha Utility District Commission Regular Meeting
Municipal Complex - Assembly Room - Monday, November 9, 2009**

Minutes

1. Call to Order, Pledge of Allegiance and Roll Call

President Arden Tews called the meeting to order at 5:00 p.m., followed by the Pledge of Allegiance. Secretary Backman took roll call and Commission members present were President Tews, Commissioners Gerhart, Hanson, and Youngquist. Commissioner Ziegler was excused. Staff present was Administrator Sturgell, Finance Dir. Piergrossi, Com. Dev. Dir. Dearborn, Water Supt. Roth, Engineer Werner. Excused were Accts. Mgr/Deputy Treas. Pagel, and Wastewater Supt. Laabs. Others present: Amy Vaclavik of McMahon Associates, Barb Knaack

2. Awards/Presentations

3. Minutes to Approve

a) Regular Utility Commission Meeting - October 26, 2009

MOTION: Hanson/Youngquist to approve the minutes as submitted. Motion carried.

4. Minutes and Correspondence to Receive

Minutes

a) Grand Chute-Menasha West Sewerage Commission Meetings - September 2 and September 16, 2009

Correspondence - none

MOTION: Youngquist/Gerhart to accept the minutes for filing. Motion carried.

5. Public forum on any matters of concern to the Town. The public may comment however, no action can be taken. Five minute time limit per person on non-repetitive matters.

6. Discussion Items

7. Unfinished Business

8. New Business-Resolutions/Ordinances/Policies

a) 091109-1:UD Change Order No. 3 and Final Payment for Well No. 7, 1665 University Drive

MOTION: Youngquist/Gerhart to approve change order no. 3 and final payment for well no. 7 in the amount by \$65,399.75 for a total contract amount of \$496,360.75 for Water Well Solutions.

Comm. Youngquist expressed his feelings about earlier requests; for Commissioners to receive cost estimates of project increases on an on-going basis as soon as costs are known. Comm. Hanson further commented dollar increases should also come from the engineer and expressed concern whether the money would be there to fund it. Ms. Vaclavik of McMahon was present, commented throughout, and offered to attend more meetings to provide information.

Adm. Sturgell explained discussions with staff to intentionally not construct test wells and save funds (\$125,000/well), and then described the problem that occurred with the ground in that area which drove up the cost. It was noted that overall, the project as a whole came in under budget. Water Supt. Roth explained how he alluded to these issues and once again described the problems with sand during drilling. Pres. Tews understood and told of a past situation when costs were obtained to do a test well, drill two wells, and the exorbitant cost estimates to run pipe under the Fox River and hook up. Comm. Gerhart questioned a different outcome should the town have known these issues prior to bidding, and Water Supt. Roth disagreed and stated any company would have used the same equipment (with having the same problems). Described and discussed also was the time spent for well development, use of the gravel pack, and equipment guarantees/warranties.

On roll call, motion carried 4-0.

b) 091109-2:UD Change Order No. 2 and Final Payment for Well No. 8, 2340 American Drive

MOTION: Youngquist/Hanson to approve the change order for well no. 8 in the amount of \$7,629.00, bringing the total contract to \$358,520.00 for Water Well Solutions. Motion carried.

c) 091109-3:UD Expenditures

MOTION: Youngquist/Gerhart to approve the expenditures without exception. Comm. Youngquist then decided to amend his motion, and explained why he would like to hold back payment on two wells amounting to \$130,551.35 and pay the third bill not relating to the well projects.

MOTION: Youngquist/Hanson to void the check for Water Well Solutions in the amount of \$188,089.35 and replace with a check to be paid in the amount of \$57,538.00. The balance due in the amount of \$130,551.35 will be on the bills list at the next meeting. On the amendment, motion carried. On the main motion, motion carried.

9. Reports

- a) Water Superintendent Roth - *Capital Projects Update*: Reported the 2009 water main relay project final costs (Linda, Bonnie, Valley & Racine Rds.) were \$73,000 under budget; on the Manitowoc Rd. project the contract was increased 15% and was also able to use the \$73,000 saved.
When crews complete Manitowoc Rd. including Traders Rd. they will have run a total of 7,154 feet. Tomorrow they will finish a total of 4,282 feet, with 2,872 left to run next year. \$25,000 budgeted will be used for blacktopping on Racine Rd. and Valley Rd.

10. Motions by Commissioners**11. Adjourn**

At 5:30 p.m., MOTION: Gerhart/Hanson to adjourn. Motion carried.

Respectfully submitted,

Karen Backman, Secretary

Note: *These minutes are not to be considered official until acted upon at an upcoming regular meeting, therefore, are subject to revision.*